



Ballinteer ETNS Board of Management Agreed Report

Wednesday 13th December 2023, 19:00

Attendance: Majella O'Brien, (MO'B), Paul O'Dwyer (PO'D), Oisín O'Connor (OO'C), Sandra Doody (SD), SJ Schramm, (SJS), Jim O'Leary (JO'L)

Apologies: Mary Carron (MC), Anne-Marie Cashman (AMC)

Topic	Decision / Action to be taken
1. Chairperson's Introduction	MO'B welcomed all members present and invited brief introductions from everyone on the new BOM. MO'B invited PO'D to summarise key elements of the BoM yearly schedule, including the minimum required number of meetings by the school's board in a given year according to the relevant governance manual. PO'D précised the school events calendar as it related to key duties and oversight of the BoM.
2. Bullying Procedures Update	PO'D described the process of review/development of the school's anti-bullying policy, which should involve the engagement of focus groups from each of the school's community groups: teachers, parents, and students. It is intended that this work will take place in Term 2 of the current school year.
3. Principal's Report	PUPILS Number on Roll School currently has 376 students enrolled. Enrolment - September 2024 Offers have now been issued for Junior Infants (September 2024). Enrolment for Senior Infants up to 6th class (September 2024) will open on February 1st 2024. Recent Education Events and Visits PO'D listed the numerous events that students have been involved in this year to date, as well as providing details

	of upcoming events. Some upcoming events include: ❖ Football coaching for boys and girls (45 minutes each weekly) in 4th, 5th and 6th class will start on Monday 18th December. St Tiernan's C.S. has kindly granted us the use of their all-weather pitch for 90 minutes weekly for this purpose. Aongus (BETNS teacher) and a coach from UCD Football Club will lead these sessions. The hope is to participate in various FAI primary school competitions later in this school year. ❖ 4th Class: 14th December – trip to Airfield Estate. ❖ Junior & Senior Infants: 15th December – Pantomime (Mill Theatre). ❖ 6th class: 20th December – World Food Day event. ❖ Whole-school: 21st December – Winter Spiral and children's discos. ❖ 5th & 6th class: 10th January 2024 – rugby coaching begins. ❖ 5th class: 18th January 2024 – Cycle Right Safety Course begins. BUILDINGS ❖ The outdoor learning table has been delivered. ❖ The autism classes' outdoor play area equipment is provisionally scheduled for installation in February 2024. HEALTH AND SAFETY ❖ The Term 1 fire drill was held on 30/11/2023.
4. Treasurer's Report	JO'L provided the relevant monthly and annual accounts, along with the accompanying bank statement line, to all board members in advance of the meeting. JO'L gave a full account of all income and expenditure for the 2022/2023 academic year. 2023/24 Budget JO'L outlined the school's anticipated income and budget expenditure for the current school year. JO'L highlighted increased costs associated with cleaning costs, heating costs and electricity costs, as well as new costs related to maintaining systems and safety equipment in the school.
5. Laneway Update	SJS provided a summary background in the matter of the laneway behind the school, dating back to September 2022.

	There were no safety issues to report.
6. Community Shorts	SJS provided a summary background in the Board Shorts community bulletin. It was noted that the weekly Principal's message was proving itself to be popular and efficient in providing ongoing updates to the school community.
7. PTA	A PTA EGM will take place on Wednesday, 17th January 2024 at 19:30, where the revised constitution of the PTA will be put to a vote for ratification.
8. Mobility Management Plan	SJS provided an update on progress in the development of the school's Mobility Management Plan. Development of the document is expected to proceed via a survey of school users (employees, parents, and pupils) seeking to analyse their transport requirements and preferences.
9. CCTV Best Approach	Approaches to the development of the school's CCTV policy were considered.
10. Next meeting	Members agreed to hold the next meeting of the Board of Management in the school staffroom on 7th February, 2024.